

GROOM CREEK FIREFIGHTER ASSOCIATION MEETING MINUTES October 3RD, 2018

Roll Call:

Krueger called the meeting to order and took roll call at 1744. In attendance were Board Members Joey Carr, Tom Catlin, Max Fitzmaurice, President Krueger and volunteer Neal Pinson.

Finances:

Krueger stated that as of 10/02/2018 the account balance was \$21,989.63 and that \$11,490.00 worth of checks and petty cash were to be deposited on Friday the 5th.

Old Business:

Krueger stated that he had a copy of last month's meeting minutes available for review if anyone would like to look at them. Catlin asked Krueger why he had not emailed the minutes prior to the meeting. Krueger explained that he had emailed the minutes on the 27th. Catlin said that he had not received the email. Krueger sent a test email but said that he would use his gmail account in the future in hopes of increased reliability.

Catlin read the unapproved minutes that were available for review. Carr made a motion to approve, Fitzmaurice seconded. Motion passed. Minutes approved.

New Business:

Update on IRS status: Krueger stated that there was no update available. The GCFFA hopes they will receive a reply soon.

Groom Creek Classic: Krueger presented the profit and loss statement for the GC Classic. The GCFFA profited \$7386.43. There was a total of 255 participants, 23 of which were Day-of registrants. There was 103 half marathon, 65 ten kilometer, 70 five kilometer and 17 two-mile participants.

Discussion began about the fundraiser and what can be done to make it better. Krueger spoke of a conversation that he had with Matt Faye who is a former organizer of the event and avid sport enthusiast.

Krueger had asked Faye about his thoughts on limiting the number of participants so that shirt orders could be more accurate and parking availability. Faye thought it was a good idea and suggested that the GCFFA make it a race where runners could bring their own cups for the aid stations. That would reduce waste and save precisions volunteer labor. Also, he suggested "bring your own bag" for storage of runner belongings and raising the entry fee so as not to lose money on limiting the number of runners. He felt if GCFFA continued to purchase high priced metals and T-shirts for the

participants there should be no complaints. He also suggested forming a committee of runners to help advise for the event.

Krueger suggested approving the run for 2019 so that Krueger and Boutin could get started on permits and phone calls. Carr made a motion to approve the fundraiser, Catlin seconded. Motion passed. 2019 Groom Creek Classic is approved.

Mountain Mayhem Bike Race: Krueger asked the group if they were interested in conducting the Mountain Mayhem Bike Race and stated that the event raised approximately \$3000 profit. Carr stated that if the GCFFA start skipping years the Association will lose participants. Krueger agreed. Carr made a motion approve the fundraiser, Catlin seconded. Motion passed. Planning for Mountain Mayhem will begin.

Yavapai County Warrant Account Research: Krueger apologized for not having more details on this. He had done research on the account a couple months prior but could not find his notes. Krueger said that he had spoke with a woman at the county and the former accountant. Neither knew why the account existed.

The woman at the county explained that the GCFFA could keep and use the account or close it depending what the Association decided. Krueger suggested that it could be advantageous to keep the account as it appeared to make a good amount of interest. Krueger did not know the benefits or downfalls of using a county account that issues warrants rather than a standard bank account.

Carr made a motion to table this topic until more information could be compiled. Then a decision could be made as to how to use the account or close it. Fitzmaurice seconded. Item tabled.

Scholarship Request: Krueger stated that the scholarship requested by Jessie Gillihan had been approved at the previous meeting pending discussion on stipulations that might be attached. Krueger invited the Board to discuss the matter.

Carr stated that she had talked with Krueger about a possible proposal of volunteers working a certain amount of time for the District to obtain full scholarship amount. She estimated 45 hours at the current minimum wage could pay back the District. Krueger mentioned that 45 hours was really just two 24 hour shifts. The group agreed that didn't seem to be sufficient in the goal of retention.

Krueger stated that Gillihan had been available to respond to wildland fires for two months during the summer and was in good standing with the District. Carr asked the group what level of participation Gillihan had with the District. Fitzmaurice said that before she had started her Firefighter 1 & 2 academy, she was very active and had attended most drill nights. Krueger stated that Gillihan had over a decade of EMS experience, is a paramedic and could be a great asset to the District.

Pinson chimed in and suggested that since Gillihan had previous history of good attendance and a genuine interest in working for the District that maybe she should get the scholarship without stipulations. Catlin stated that he did not like that.

Carr asked if there was a receipt. Krueger showed the receipt that he was given for tuition of \$744. Carr suggested that Gillihan's scholarship be approved without stipulation due to her previous service but moving forward the GCFFA needed to make a policy that applies to new people requesting money.

She suggested that the dollar amount should not be made in what could be given in the future but that half should be given up front to the requestor who has offered proof of cost and submitted the proper paperwork to GCFFA. After successful completion of their class and six months service while remaining in good standing with the District they would receive the second half to their scholarship. Everyone in attendance agrees that this is a good idea.

Carr motions to approve a \$500 scholarship to be paid in full to Jessie Gillihan. Catlin seconds. The motion passes.

Carr makes a second motion to approve her suggestion for future scholarships. Catlin seconds. The motion passed. Future scholarships, if approved will be paid in two sums. The first will be 50% of awarded scholarship and then after successful completion of the class and six months of service in good standing with the District the requestor shall receive the second sum to total 100% of awarded amount.

Carr asked if there were any legality issues in giving tuition scholarships to Groom Creek Fire District employees, reserves and/or volunteers. Krueger read aloud Article III of the GCFFA Articles of Incorporation which specifically mentions "continuing training of firefighters".

Halloween candy for community: Krueger stated that in years past the District had attempted to hand out candy for trick-or-treaters but that he felt it was never advertised properly. He also stated that he believed it would be a good time to give back to the community and an opportunity to show the community what the District does for them but allowing the public to examine the station and equipment if they were interested.

All members agreed that this would be a good idea. Carr stated that it would be good for the GCFFA to have more events for the community. Catlin also liked the idea but said that the GCFFA just needs to keep it simple with some lights and a promotional banner posted at the intersection of School House Rd and Senator Highway. Krueger agreed. Catlin motions to approve the event with a budget cap of \$175. Carr seconds. The motion passes. GCFFA will conduct a community trick-or-treat event on Oct 31st.

Groom Creek Park memorial plaques: Krueger gave a brief history of the Groom Creek Park and how GCFFA assisted in raising funds for and currently maintains the grounds of the park. To the best of his knowledge, Yavapai county owns the park but leases either bi-yearly or every four years to the

GCCFA. Krueger stated that this is something he needs to do more research on so that the GCCFA doesn't miss a lease requirement. Carr agreed that the GCCFA needs to find out the details about the property and lease.

Krueger stated that a community member had approached him after the half marathon and said that she had been asked by a donor from the park why he had not received his memorial plaque that he was promised when he made his donation. Krueger had no answer, but the community member had a list of the donors since she was involved in the process and offered to audit the park plaques and see if any were missing. Krueger told her to get back to him with what she had found out. As of the time of the meeting Krueger was unable to get the results of that audit but wanted to let the Board know that this could be something that needs to be looked at in the future.

Carr made a motion to table until more information was available. Fitzmaurice seconded. Topic tabled until further information can be gathered.

GCFD/GCCFA Christmas Party: Krueger stated that traditionally GCCFA pays for the yearly GCFD Christmas party. Those costs are a catered meal, sodas, water and dessert. Krueger had no estimate for costs but wanted to inform the Board that those cost would be fast approaching. Catlin motions to table until Krueger can get a good estimate on cost. Carr seconds. Motion to table is approved.

DeGraff Resignation: Krueger informed the group that Pat DeGraff turned in a resignation letter and had decided to quit the Board. Carr asked Krueger if he knew why DeGraff had quit. Krueger told the Board that he had a conversation with DeGraff and that she had concerns.

She was worried because Krueger had not been present at the last two meetings (one of which was cancelled due to attendance) and that the Vice President was not able to answer questions asked of him during one meeting and waiting before the other cancelled meeting.

Krueger explained that the Vice President could act as the President in the President's absence and that this was in accordance with the By-Laws. However, Krueger did state that he was going to be more proactive in keeping the Vice President informed of the daily activities of the GCCFA. Krueger felt it was unfortunate that the GCCFA had lost DeGraff as a Board member but understands if someone feels compelled to resign. The concern mentioned by DeGraff was legitimate and Krueger stated that he is consciously keeping the Vice President more up to date on all topics regarding the GCCFA.

All Board members wished DeGraff well in her future endeavors.

Board Member Vacancy: Krueger introduced Neal Pinson to the group. Krueger explained that Pinson had worked for the District in one compacity or another for almost a decade. Pinson has always been available to help with GCCFA fundraising events and has the best interest of the GCCFA in mind. Krueger stated that Pinson would like to fill the Board vacancy. Catlin motioned to appoint Pinson to the Board. Carr seconded. Motion passed. Neal Pinson is a member of the GCCFA Board effective immediately.

Questions/Discussion:

Krueger asked the Board if they had any questions or items they wanted to discuss. The Board declined.

Krueger informed the Board that Chief Manzanedo had made a special request for a possible advance from the GCFFA in the amount of \$15,000. Krueger explained that the County had upgraded to a new computer system and that the District had not received its tax revenue as expected by the end of September. Manzanedo wanted to have a backup plan in case income from the county was delayed any longer. Krueger informed the group that Manzanedo stated that the GCFFA would be reimbursed by the second pay period of November.

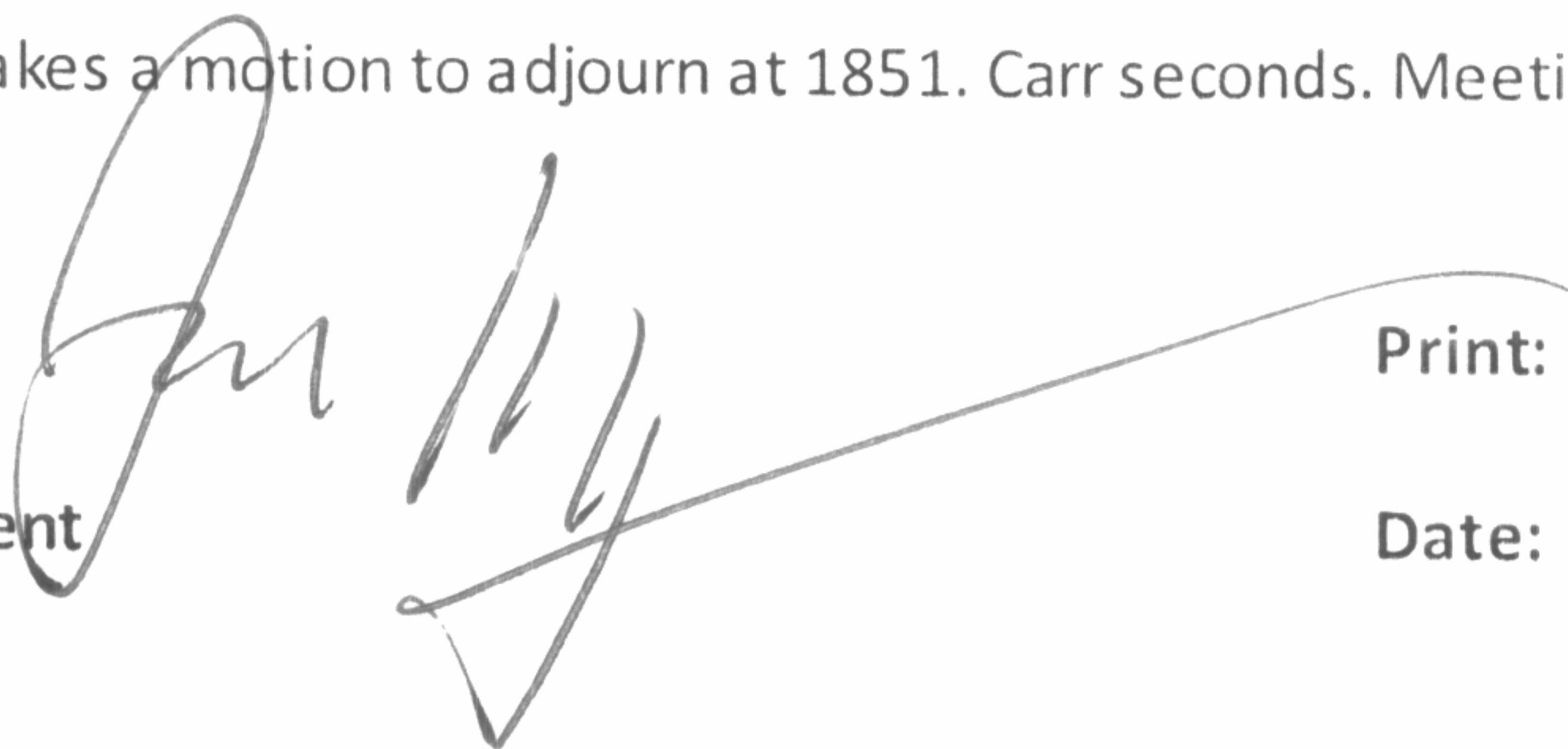
Krueger then presented an email conversation that he had with the attorney. The attorney's email said that the advance was something the GCFFA could do for the District.

Carr moved for a special meeting to approve the funds. Tom seconds. Motion passes and Krueger informs the group that he could post an agenda on Monday and have the meeting on Tuesday. All in attendance agree.

Adjourn:

Fitzmaurice makes a motion to adjourn at 1851. Carr seconds. Meeting adjourned.

Approved By:



Print: Joshua Krueger

Title: President

Date: 10/09/18