

## GROOM CREEK FIREFIGHTER ASSOCIATION MEETING MINUTES

June 17th, 2018

### Roll Call:

Krueger called the meeting to order and took roll call at 1747. In attendance was President Krueger and Members Robert Tilman, Max Fitzmaurice, Joey Carr, Pat DeGraff and Chuck DeGraff were in attendance.

### Finances:

Krueger stated that GCFFA had \$29,143.24 in the account as of June 16th. Expenditures since the last meeting included a paper statement fee from BBVA, Prime Membership which saves costs on ordering event supplies and the webstore. DeGraff asked about the webstore. Krueger explained that webstore is not in operation and it needs to be canceled.

Krueger stated that deposits were made in the amount of \$1121.63. This total included a donation, two half marathon race checks and some petty cash from shirt sales.

### Old Business:

Krueger asked if anyone wanted to read the meeting minutes aloud to the group from May 13<sup>th</sup>, 2018. Carr offered and read them to the group. After reading, Pat DeGraff made a motion to approve, Carr seconded, the motion passed. Minutes approved.

### New Business:

Krueger asked those in attendance if they had read the proposed By-Laws. All potential Board members said that they had. Krueger stated that the By-Laws had been given to the Association by legal counsel. The By-Laws would insure a smooth running organization and help the Association avoid any pitfalls. Carr motioned to approve, Pat DeGraff seconded. Motion passed. By-Laws approved.

Krueger then listed the names of people who volunteered to be Board members for the Association. The names were as follows; Joey Carr, Jim Gillihan, Max Fitzmaurice, Pat DeGraff and Tom Catlin. Krueger stated that he believes these people would have the interests of the Association at heart, their schedule would accommodate attendance of meetings and they would fill the current vacancies under the new By-Laws. Fitzmaurice motioned to approve, Chuck DeGraff seconded. The motion passed. All proposed board members were voted into a position on the Board of Directors.

Krueger asked those in attendance if they had read the proposed application for the IRS that had been prepared by legal counsel. All newly elected Board members in attendance said that they had.

Pat DeGraff made a motion to approve the IRS application, Fitzmaurice seconded. The motion passed.

Krueger asked those in attendance if they had read the proposed best practices guidelines. The new board members in attendance stated that they had. Those guidelines were; Fundraising and Gift Acceptance Policies, Investment Policy, Whistleblower Policy, Retention and Destruction of Records Policy, Fundraising Policy, Privacy Policy. Krueger stated that legal counsel advised that Association adopt these policies to be in compliance with IRS regulations. He also said that it would guide the organization when faced with any odd dilemmas. Everyone agreed. Fitzmaurice motioned to approve, Pat DeGraff seconded. The motion passed. Policies approved.

Krueger stated that he had talked to all the proposed and then current board members of the Association, about their schedule and stated that all were in agreement that they could attend a once monthly meeting, thirty minutes before the District board meeting. Everyone in attendance agreed. Krueger then asked about a yearly meeting and said that he believed January would be best because it was the slowest time of the month for the Association. Everyone agreed that January would be best.

Krueger stated the following people have volunteered to be officers for the association; Robert Tilman as Treasurer, Gabi Mendez as secretary, Daniel Boutin as vice President and Josh Krueger as President. Degraff motioned to approve, Carr seconded. New officers approved.

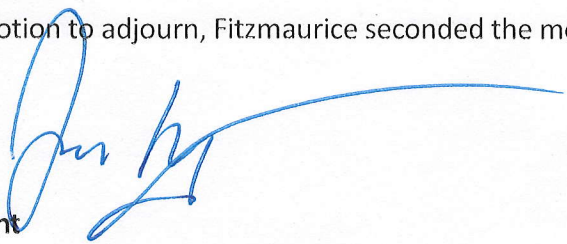
**Questions/Discussion:**

Mr. Degraff asked if the "Mountain Mayhem" mountain bike event could be taken over or co-hosted with another organization. Krueger stated that it likely could be done but he thinks it would be a significant monetary loss to GCFFA. Degraff asks about the process through which GCFFA chooses how its funds are used. It is agreed that GCFFA should have a formal written guideline along with a standard paper form to make funding less prone to being unfair. Krueger asked if the board members find it is necessary to have a lock on the GCFFA cash box, to which all members agreed that a lock would be a good idea and if possible that the cash box be stored in a locked drawer as well. Krueger commented that we are not doing Bingo anymore.

**Adjourn:**

Carr makes a motion to adjourn, Fitzmaurice seconded the motion. Meeting adjourned at 18:28

Approved By:



Print: Joshua Krueger

Title: President

Date: 07/10/2016